

EMC Documentum ApplicationXtender Workflow for Accounts Payable

Streamlining the Accounts Payable Process

The Big Picture

- Allows you to quickly identify bottlenecks and assign resources and work as needed
- Increases efficiency of business processes and enables you to quickly address changing business needs
- Provides pre-packaged workflow to help your organization get up and running quickly with minimal effort
- Realistically represents how people work together to accomplish tasks in real world conditions

Organizations are under increasing pressure to reduce costs and improve efficiencies. The manual and paper-based processes used today to manage the majority of accounts payable transactions are inefficient and time consuming, and result in unnecessary costs. To drive business value for maximum return on investment, enterprises need automated workflow to streamline their business processes, eliminate delays and bottlenecks, and maximize productivity.

A collaborative workflow model improves AP efficiency and productivity

EMC[®] Documentum[®] ApplicationXtender[®] Workflow for Accounts Payable is a pre-packaged solution that provides automated workflow management of documents and processes for the accounts payable (AP) organization. Together with EMC Documentum ApplicationXtender, this solution provides complete management of AP documents while automating the routing of routine AP tasks. ApplicationXtender Workflow for Accounts Payable improves throughput and productivity of AP personnel, improving business efficiency for competitive advantage. Individual users can view and manage their tasks from within the ApplicationXtender client.

ApplicationXtender Workflow for Accounts Payable helps organizations improve AP efficiency and productivity by automating the flow of information through the enterprise. With its unique collaborative model for workflow, combined with the power of ApplicationXtender content management software, ApplicationXtender Workflow for Accounts Payable can significantly increase the enterprise's overall business efficiency. ApplicationXtender Workflow for Accounts Payable is an integral part of the ApplicationXtender product suite.

Powerful administration

- Allows you to monitor, administer, control, and track performance metrics for all AP processes so you can quickly identify bottlenecks and assign resources and work as needed
- Increases efficiency of business processes by providing work reassignment to address changing business needs
- Provides a customizable reporting system for management and performance monitoring
- Enables administrators to view status of user inboxes for supervisory review and for reprioritizing of existing work

Quick installation

- Enables organizations to be up and running quickly with minimal effort by providing a pre-packaged workflow application for accounts payable

Flexible and extensible workflow solution

- Accommodates additional user requirements by easily extending AP processes
- Supports sequential, parallel, conditional, rendezvous, and rule-based routing, as well as built-in process negotiation and exception handling

Collaborative work management

- Allows AP users to collaborate and negotiate “real world” conditions during the workflow to realistically represent how people work together to accomplish tasks
- Increases productivity with automatic reminders of due dates, including follow-ups for replies, past due alerts, and escalation
- Allows you to view current, pending, and completed work, as well as work history, within ApplicationXtender or WorkflowXtender core products

About EMC

EMC Corporation (NYSE:EMC) is the world leader in products, services, and solutions for information storage and management. Through information lifecycle management (ILM) strategies, EMC helps enterprises of all sizes manage their growing volumes of information—from creation to disposal—according to its changing value. EMC information infrastructure solutions are at the heart of this mission, helping organizations manage, use, protect, and share their information assets more efficiently and cost-effectively. The result? Information with greater business value and at lower management cost.



EMC Corporation
Hopkinton
Massachusetts
01748-9103

1-508-435-1000
In North America 1-866-464-7381

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